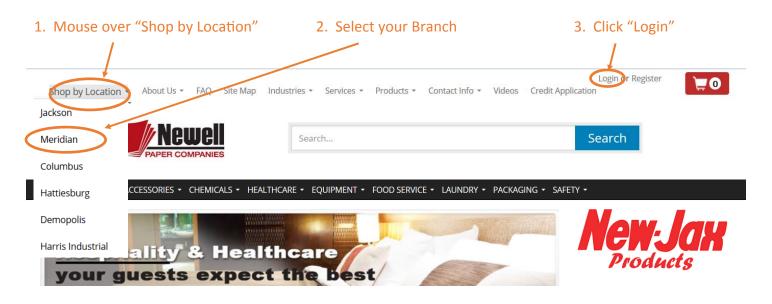
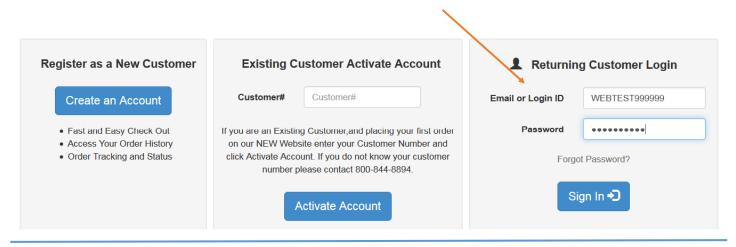


Placing an Order

To Login, you must first choose the branch with which you have an account.

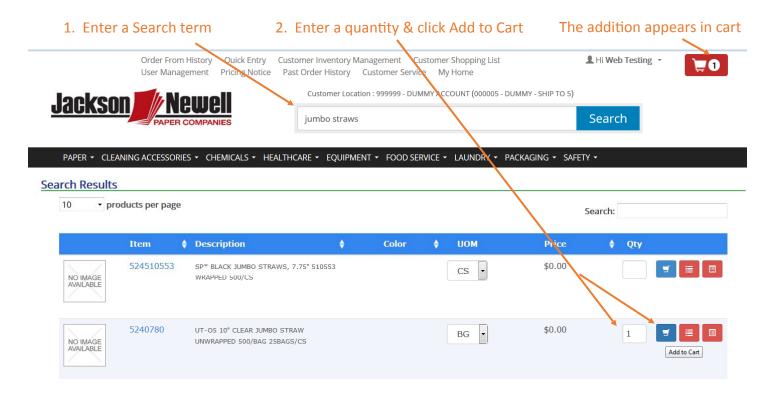


4. Enter Login ID and Password. Then click "Sign In"



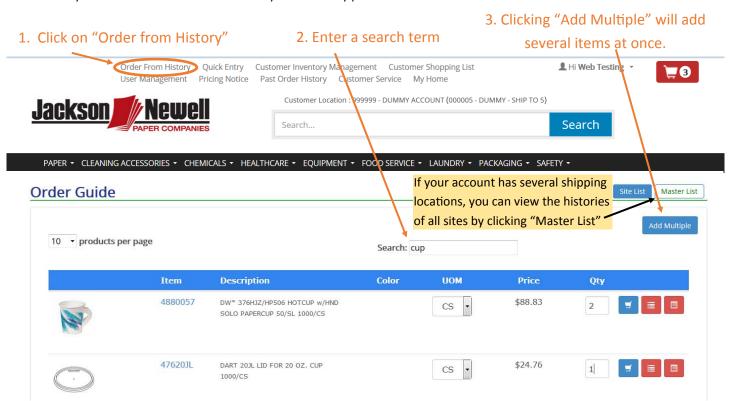


Adding Items to Cart: General Search



Adding Items to Cart: Buying History

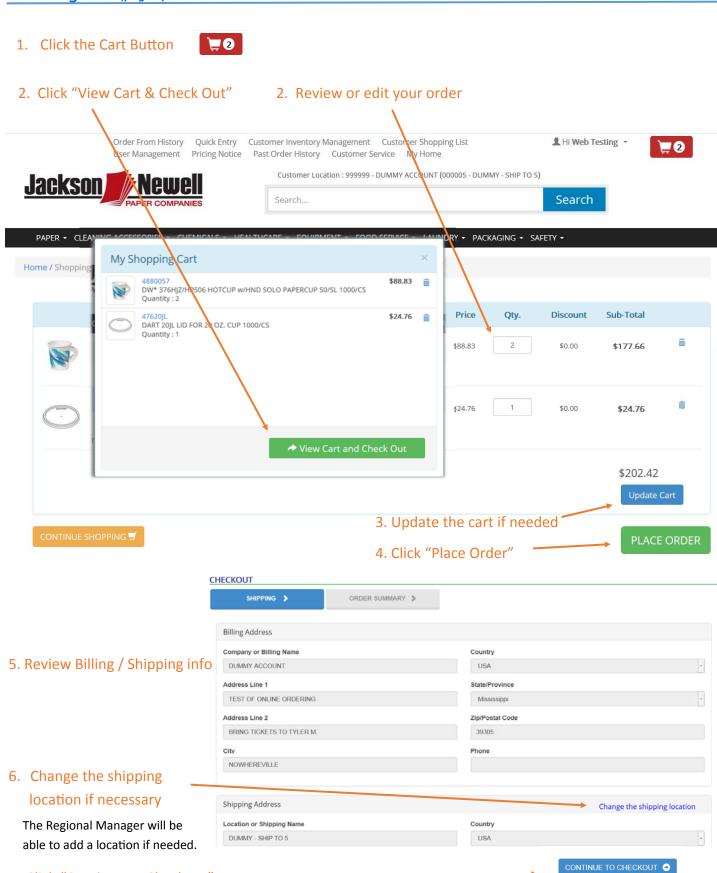
Here you can order from the list of items you've already purchased.





Checking Out (page 1)

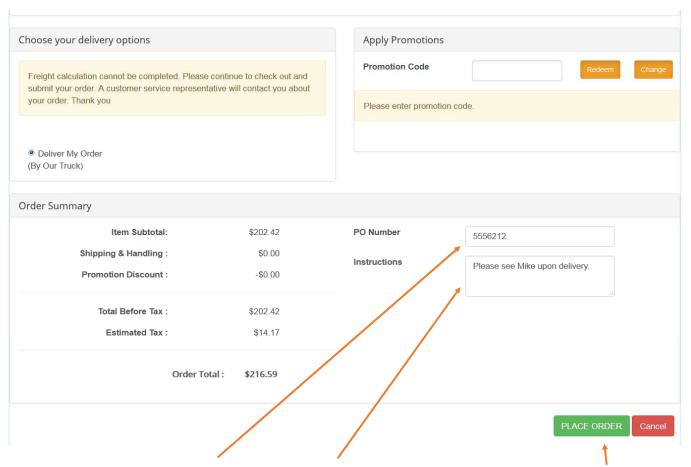
7. Click "Continue to Checkout"





Jackson Newell Paper Companies

Checking Out (page 2)



- 8. Enter a Purchase Order # if needed
- 9. Enter any shipping notes
- Click "Place Order" to receive a confirmation number